

## RENTAL OPPORTUNITIES

Located steps from the subway line, financial district and government offices, the *Osgoode Professional Development* Conference Centre at One Dundas Street West provides a convenient and professional environment for short meetings or full-day functions. Weekend and evening rentals can also be accommodated, subject to availability. Our private meeting rooms include a competitive rate schedule and access to a full range of audio-visual and videoconferencing equipment, not to mention a spectacular view of downtown Toronto.

Food and beverage service is also available. We will work closely with our catering partners to provide a package that meets your needs. Packages are designed to focus on the requirements of your function and that of your guests.

For further details, including room specifications, catering options, as well as equipment and service offerings, please contact us or visit our website to view our facilities rental package.

### CONTACT US

Email [roomrentals@osgoode.yorku.ca](mailto:roomrentals@osgoode.yorku.ca) or call us at 416.597.9724 or toll free in Canada at 1.888.923.3394 to arrange for a private tour of our space.





## ROOM RENTAL RATES\*

January 1, 2012 - December 31, 2012

Prices exclude applicable taxes

	Room A	Room B	Room C	Room D	Room E
Half Day [Weekday]	\$750	\$600	\$950	\$650	\$875
Full Day [Weekday]	\$950	\$850	\$1150	\$900	\$1000
Weekday Evening	\$800	\$750	\$850	\$750	\$800
Full Day [Weekend/Holiday]	\$1250	\$1000	\$1500	\$1000	\$1350
Weekend Evening	\$1250	\$1000	\$1500	\$1000	\$1350

- Half Day [8 a.m. - Noon or Noon - 5 p.m.]
- Full Day [8 a.m. - 5 p.m.]
- Evening [6 p.m. - 11 p.m.]

\* Discounts may apply based on volume rentals. Rates are subject to change without notice.

## ROOM SPECIFICATIONS & CAPACITY

### ROOM A

Size (sq. ft)	1143
Classroom	40
U Shape	24
Video Conference	32
Theatre	60

- Unobstructed flexible meeting space with separate pre-function lounge space for food service
- Six High-speed ISDN and analog lines plus WIFI accessibility
- Built-in 2000 Lumen LCD Projector and Screen
- Audio plug-in access to ceiling speakers
- Floor jacks for power and audio microphones
- Three built-in cameras and two 65" LCD televisions for Videoconferencing or Webcasting

## ROOM SPECIFICATIONS & CAPACITY CONTINUED...

### ROOM B

Size (sq. ft)	675
Classroom	28
U Shape	18
Video Conference	20
Theatre	35

- Unobstructed flexible meeting space with separate pre-function lounge space for food service
- Use of Portable 2000 Lumen LCD Projector and Screen included in room rental fee
- Five High-speed ISDN lines plus WIFI accessibility

### ROOM C

Size (sq. ft)	2682
Classroom	140
U Shape	40
Reception	220
Theatre	220

- Unobstructed flexible meeting space
- Eight High-speed ISDN and analog lines plus WIFI accessibility
- Two built-in 4000 Lumens LCD Projectors and Screen
- Audio plug-in access to ceiling speakers
- Two built-in cameras for Videoconferencing or Webcasting

### ROOM D

Size (sq. ft)	1013
Classroom	32
U Shape	24
Video Conference	24
Theatre	50

- Unobstructed flexible meeting space with separate pre-function lounge space for food service
- Six High-speed ISDN lines plus WIFI accessibility
- Built-in 2000 Lumens LCD Projector and Screen
- Audio plug-in access to ceiling speakers
- Floor jacks for power and audio microphones

### ROOM E

Size (sq. ft)	2483
Classroom	60
Theatre	130
Reception	120

- Flexible meeting space with panoramic views of the city
- Use of Portable 2000 Lumen LCD Projector, Screen, and Speakers included in room rental fee
- Six High-speed ISDN lines plus WIFI accessibility
- Floor jacks for power

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## EQUIPMENT & SERVICE OFFERINGS

January 1, 2012 - December 31, 2012

Prices exclude applicable taxes

All room rentals come with complimentary use of LCD projector, screen, laptop, as well as one (1) microphone and speakers where applicable.

### Audio

Wireless Microphone	\$75.00
Wireless Lapel Microphone	\$75.00
Speakers	\$80.00
Mixer - 6 Channel	\$60.00

### Visual

Additional LCD/Data Projector (3000 lumens)	\$350.00
AV cart with VGS and power cables (without LCD)	\$50.00
Overhead Projector	\$75.00
VCR	\$75.00
DVD Player	\$80.00
Screen	\$60.00
Laptop	\$125.00
TV	\$80.00

### Accessories

Flip Chart (includes markers)	\$20.00
Wireless Presentation Remote	\$20.00
Extension Cord or Power Bar	\$10.00
Laser Pointer	\$20.00

### Services

Videoconferencing (single point via IP)	\$125.00	per hour
Additional Videoconferencing Port	\$80.00	per hour
Use of ISDN Videoconferencing Port (long distance not included)	\$100.00	per hour
Video/Audio Recording	\$100.00	per hour
Webcasting Video only (windows media stream)	\$125.00	per hour
Webcasting Powerpoint and Video	\$300.00	per hour

### Labour Rates

Monday - Friday	\$45.00	per hour
Evenings (after 6:00 p.m.) and Weekends	\$75.00	per hour

### Office Services

Photocopying	\$0.20	per page
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